

# Welcome to Oasis Academy Connaught



## Information Booklet for New Starters 2022 - 2023

**Be Brave, Be Brilliant, Believe... Be Your Best**

## Welcome to Oasis Academy Connaught

We would like to offer a very warm welcome to our families who are starting with us here at Connaught in September 2022.

This guide is to share information with you about school life and answer any questions that you may have. Starting school is a special and sometimes scary time, for both you and your child. We are here to reassure you that we will do all we can to ensure this is a happy, enjoyable and smooth experience for everyone involved.

We pride ourselves on being an extremely welcoming and friendly Academy and inclusive of all. We are always here for you to come and talk to at any time; our doors are always open.

We want to create a happy and caring environment, in which your child feels confident and secure in order for them to grow and thrive.

Here at Oasis Connaught we want to enable your child to:

**Be Brave - be brave enough to make good choices, take good risks and make the world a better place.**

**Be Brilliant - take pride in all you can do.**

**Believe - believe in yourself.**

**BE YOUR BEST!**

## Meet the Team

We have two lovely Reception teachers, who work with a team of fabulous Teaching Assistants to make sure your children get the most out of their time in Reception.



### Miss Fleming

Hello, my name is Miss Fleming. I am joining Oasis Academy Connaught in September. I can't wait to meet you all! I love Early Years learning and our time in Reception will be fun, creative and supportive. I used to work in TV production and helped make the programme 'The Green Planet', which is all about plants. We will do lots of learning outside in nature. In my spare time I like cooking, gardening, listening to music and cycling.



### Miss Cannard

My name is Miss Cannard and I have worked at Connaught for nearly four years. I love all things creative and giving children the opportunity to learn through their play. My favourite aspect of teaching is sharing a story with my class at the end of the day. I am looking forward to getting to know you all and help your children with learning in Reception and I really cannot wait to meet you all soon!

## Starting Reception

We want to make sure that everyone finds starting school at Oasis Academy Connaught an enjoyable experience. For your child's first two weeks of Reception, we will be following the below plan.

### For the first week:

Reception will start school on **Tuesday 6th September 2021**. For the first week, children will be dropped off at school for 8.30am. Please walk your child straight into their classroom. Staff will be on hand to show you where to go. At this point, please say good bye and tell them that you will see them at 12pm. Some children may become upset and it may be hard for you to leave them. However, please remember that the Reception team are used to this and will look after and settle them straight away. For most children once the parent/carer leaves, they will settle within minutes. For those children who really do not settle, we will call you. Please then collect your child at 12.00pm at their classroom door.

### From the second week onwards:

From the second week and for the remainder of the academic year, the day will begin at 8.30 and finish at 3pm. Please drop off and collect your child from their outdoor classroom door.

## 2022 - 2023 Term Dates

OASIS ACADEMY CONNAUGHT

### Term Dates



Term 1: Monday 5th September 2022 to Friday 21st October 2022

Term 2: Monday 31st October to Friday 16th December

Term 3: Tuesday 3rd January 2023 to Friday 10th February 2023

Term 4: Monday 20th February 2023 to Friday 31st March 2023

Term 5: Monday 17th April to Friday 26th May 2023

Term 6: Monday 5th June 2023 to Friday 21st July 2023

Inset days:

-Thursday 1st September 2022

-Friday 2nd September 2022

-Friday 21st October 2022

-Friday 23rd June 2022

-1 to be confirmed



*#Connaughtcares*



## The School Day

A typical Reception day runs as follows:

- 8.30 - 8.30:** *Arrival & Bagel*
- 8.45 - 9.00:** *Registration*
- 9.00 - 10.30:** *Lessons*
- 10.30 - 10.50:** *Morning Break*
- 10.50 - 11.50:** *Lessons*
- 11.50 - 12.50:** *Lunch Break*
- 13.00 - 15.00:** *Lessons*
- 15.00:** *Home Time for Reception*



Children are to be dropped off and collected at the classroom door. Children are only allowed to enter the school via the Academy office if they are late and the gates are closed.

If you are delayed in either dropping off or collecting your child, please phone the Academy office to let them know. If there are any changes to the collection arrangements, you must ensure that you either let the teacher know at morning drop off, or call the Academy office.

If for any reason your child is not able to attend, you must call (or email if you cannot call) the Academy office in the morning to inform them of the reason for absence. Failure to do so will result in the Attendance Officer calling to find out why your child is not in school. If your child fails to attend school without a valid reason, you could risk a fine. Further information can be found regarding our Attendance Policy on our Academy website. If your child has an appointment and you need to take them out of school during the school day, you must inform the office of this in advance and they may request to see proof of any appointments.

You can contact the Academy office on 01275 894 590 or email us on [Info@OasisConnaught.Org](mailto:Info@OasisConnaught.Org).

## Academy Lunches

School dinners at our Academy are supplied by Sodexo. The dinner menu works on a three week cycle and there are usually three options available every day, a meat option, a vegetarian option and a jacket potato with a choice of filling option. All food provided is cooked fresh and all meals served are delicious, healthy and nutritious. The menu changes regularly and the menu is updated on the school website. You can also speak to the Academy office should you wish to obtain a paper copy of the menu.

As your child is in Reception, this means their school meal is paid for under the Government Universal Free School Meal (UFSM) scheme. This means they will not have to pay for their school meal for the duration they are in Key Stage 1.

School meals are booked in class each morning by the teacher. If your child is not having a school meal, they can bring a packed lunch. We ask that only healthy items are provided and not items such as crisps, chocolate, cookies, fizzy drinks etc. We also only allow water into the Academy. If your child is having a packed lunch, please ensure all items are clearly labelled with your child's name.

We ask that all children are sent to school with a filled water bottle everyday and that all bottles must be clearly labelled with the child's name.

All Reception children receive a free piece of fruit for their snack during morning break. There is normally a choice between two items for the children to choose from.



## Health & Safety

At the start of the school year, you will be asked to complete a school admission form. This form contains important information about your child to help us keep them safe. If there are any changes to this information, you must let the academy office know immediately.

### Emergencies

In the event of an emergency, it is vital that we are able to contact you. You will need to provide contact details of people who we can contact in the event of an emergency. It is essential that you keep the Academy office updated of any change of address, phone numbers or priority contacts.

### Allergies

You must be sure to list any known allergies that your child has. Please also ensure your child's class teacher is made aware. If the allergy is a food allergy, you must let the Academy office know, as there will be an additional form for you to complete. If your child has a severe allergy and requires an Epi-Pen, then you must provide an Epi-Pen which is to stay in school at all times.

### Asthma

Please be sure to list any Asthma diagnosis that your child may have. Your child should be provided with an inhaler and/or spacer that must be given to their teacher in a labelled bag that we will keep in the classroom should we need to use it.

### Administering Medicines in School

When children have prescription medicines which need to be taken during the school day, we ask that where possible you come to the school to administer the medicine yourself. If for any reason you are unable to do this and are unable to time the medication for times when your child is not in school, you will need to come in to the office to complete a form giving us all the information we require to be able to administer the medication. All medicines must be clearly named and taken to the office, not sent to the classroom.

### Headlice

Unfortunately, head lice are a part of school life. If you discover evidence of headlice please make sure you treat them immediately. In order to help prevent the spread of headlice from children to children we do advise that children come in to school with their hair tied up.

## School Contact

### Facebook

We are very active on our Facebook page and this is the best way for you to view what is happening and when. We can also be messaged through our Facebook page if you are unable to call or email the school. If you are on Facebook then please make sure you are following our school Facebook (OasisAcademyConnaught). If you do not have a Facebook account, you can still view our Facebook page to stay up to date.

### Emails/Text

Where we need to relay information to parents/carers quickly, sometimes we issue a whole school text message and/or email. This could be in the event of a sudden school closure. It is vital we hold up to date contact numbers and emails for you at all times to ensure you receive these emails/messages.

### Website

Our school website is updated regularly with important calendar dates and recent news. So please do check this frequently. The address is: [www.OasisAcademyConnaught.org](http://www.OasisAcademyConnaught.org) The website features the ability to translate the text into your chosen language.

### MCAS App

At the Academy we use the My Child at School (MCAS) App. This App allows you to pay online for school lunches, school trips, charity fundraisers and many other things. More details of this can be provided by the Academy office.



## School Uniform

Children must be in full school uniform every day. To ensure children's clothing does not go missing, all items must be clearly labelled with your child's name.

At Oasis Academy Connaught, there are two different types of uniform that you can choose from. They are our 'Traditional' and 'Active Wear' uniforms. Details of both are listed below.

SH Clothing is our uniform supplier and they are based at Unit 17, Barnack Trading Estate, Novers Hill, BS3 5QE. They supply Oasis Academy Connaught uniform and you can purchase directly from the shop. If you wish to contact them their telephone number is 0117 963 6669.

If you do not wish to buy uniform branded with the Academy logo, this is fine. You can buy non branded items, many of which can be found at local supermarkets for a lower price. However, we do not allow branded fashion items in place of our OAC logo. Uniform must either have the OAC logo on or no branding at all.

### Traditional Uniform

- Navy Blue Sweatshirt/Cardigan
- Navy Blue Polo Shirt
- Black/Dark Grey Trousers/Shorts/Skirt
- Black Shoes/Trainers
- Blue Summer Dress (for the warmer months)

Please note, the traditional uniform is not to be worn to school on days when your child has PE, on these days they must wear the 'Active Wear' uniform.

### Active Wear Uniform

- Navy Blue Joggers or OAC Leggings
- OAC Navy Dry Weave T-Shirt
- OAC Navy Zipped Hoodie
- Black Trainers

Our active wear uniform must be worn on PE days for your child, but can also be worn on days when they do not have PE.

